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## POLICY 1209 – Termination of Independent Living Services

### A. POLICY

Youth are expected to accept personal responsibility for engaging in and fully participating with all aspects of independent living (IL) services.

### B. PROCEDURES

1. Youth who are unwilling to participate or accept personal responsibility may have their IL services suspended (e.g as in cases where the youth temporarily abandons the program) or terminated.
2. IL services for youth who exit Division of Family Services custody prior to their eighteenth (18th) birthday, and are not otherwise deemed eligible for IL services, will be terminated on the date of exit.
3. An exception applies to youth who are returned home under trial reunification and are receiving IL services. These youths are eligible for 60 days of IL services; after which time IL services will be terminated.
4. The caseworker or the IL contractor shall terminate IL services if the youth is:
  - Not participating in the IL program activities
  - Has reached 21 years of age
  - Made themselves unavailable for services for 90 days or more, unless the reason for the absence is known to the IL service provider or caseworker and the absence is for supporting the plan for independence.
  - Incarcerated or detained
  - Moved out of state
  - Refused IL services
5. Youth receiving ASSIST (Achieving Self Sufficiency and Independence through Supported Transition) Program funds whose IL services have been suspended or discontinued are also ineligible for ASSIST. Youth may appeal such decisions regarding termination from the ASSIST program.
6. If appropriate, the caseworker or IL provider shall refer the twenty-one (21) year old young adult to other agencies and resources as needed.

### C. FOCUS

The contracted provider will document the termination of services and the reason for termination in FOCUS (For Our Children’s Ultimate Success – automated information system) by completing the Exit from Services Event.

### D. FORMS

None