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POLICY 1206 – Exit Conference and Planning

A. POLICY

Youth aging out of foster care require transition planning with partners of their choosing to ensure their needs are met.

The purpose of the exit planning meeting is to review progress made from the STEPS Plan and adjust as necessary to assist the youth in meeting their basic needs upon exit from foster care.

B. PROCEDURES

1. The caseworker shall conduct the exit planning meeting within 90 days prior to the child attaining the age of 18 to review the transition plan. In the event that a board extension has been approved, an additional exit planning meeting shall occur at least 90 days prior to the planned date the youth will exit foster care, if the initial exit conference was held more than six (6) months prior.
2. The review shall include those who attended the STEPS meeting unless the youth indicates otherwise. The purpose of the meeting is to discuss progress on goals and identify additional support the youth may need to be successful after exit.
3. The caseworker shall give all youth age 18 and older who have been in foster care for at least six months, the following documents and information upon discharge:
 - Birth Certificate
 - State ID card or driver’s license information
 - Original Social Security Card
 - Copy of available medical records and other health information
 - Available educational records
 - A listing of community resources and other agencies in Delaware that provide services needed by youth
 - “Understanding Credit- An Informational Guide for Teens” and a copy of their latest credit report
 - A copy of the ASSIST Program Brochure
 - Extended Jurisdiction brochure
4. The caseworker shall document a summary of the exit planning meeting in the FOCUS case.

C. FOCUS

Case Note

D. FORMS

None